

## **Mercer County Commission Minutes April 19, 2023**

The meeting was called to order at 9:00 a.m. by Chairman Travis Frey. Present were Commissioners, Jamee Folk, Rick Bauman, Liza Taylor, Gene Wolf, Auditor Carmen Reed, and Dan Arens of the Hazen Star. Others present during portions of the meeting were Deputy Auditor Gwyn Bosch, Tax Director Cyndi Zueger, Road Superintendent Ken Miller, Maintenance Supervisor Jim Albers, Butler Cat Representative, RDO Representative, 911 Coordinator Jessica Hirsch, States Attorney Schwarz, Hazen Postmaster Justin Cancilliere, and Treasurer Dawn Grannis.

Wolf moved to approve the agenda as presented. Folk seconded. All voted aye. Motion carried.

Bauman moved to approve the April 12, 2023, minutes as presented. Taylor seconded. All voted aye. Motion carried.

Board reviewed bills.

Bauman moved to approve bills. Taylor seconded. All voted aye. Motion carried.

The following bills were approved for payment. AG-NEWS \$199.00; ARMOR INTERACTIVE \$1,881.00; THE BEACON \$1,008.78; BEULAH PUBLIC SCHOOL DIST #27 \$41.40; BRONSON'S MARKETPLACE \$4,276.44; LUCKYS TOWING AND REPAIR \$500.00; BUTLER MACHINERY CO \$1,125.00; COAL COUNTRY CHC \$296.00; CUSTER HEALTH DISTRICT \$4,456.34; D & E SUPPLY CO INC \$2,586.67; DAKOTA AWARDS, INC. \$181.79; DIRT PRO SERVICES \$165.00; EIDE FORD LINCOLN \$506.25; ELECTRONIC COMMUNICATIONS INC \$1,200.00; FARMERS UNION OIL CO. \$11,466.50; FERGUSON ENTERPRISES, INC. \$148.34; WEX BANK \$2,834.89; GALLS, LLC \$523.09; HAZEN HEALTH PHARMACY \$87.78; HAZEN STAR \$557.00; HIRSCH FLORAL \$53.00; INFORMATION TECHNOLOGY DEPARTMENT \$5,347.44; JAKE'S AUTO GLASS, INC. \$334.10; KRAUSE SUPER VALU \$158.27; KREBS AUTO BODY LLC \$394.87; LANGUAGE LINE SERVICES \$90.00; LIGNITE TIRE SERVICE \$1,897.00; QUADIENT LEASING USA, INC. \$682.29; RELX INC. DBA LEXISNEXIS \$199.00; MERCER CO AMBULANCE \$300.00; MERCER COUNTY HIGHWAY DEPARTMENT \$2,068.40; MIDCONTINENT COMMUNICATIONS \$167.09; MORITZ SPORT & MARINE \$3,349.00; NACVSO \$50.00; NAPA \$1,832.95; ND ASSOCIATION OF COUNTIES \$189.00; ND ASSOCIATION OF COUNTIES 911 \$845.41; OFFICE OF ATTORNEY GENERAL \$1,225.00; ND DEPT OF HUMAN SERVICES \$5.54; ND STATE RADIO COMMUNICATIONS \$1,149.00; NORTHWEST TIRE AUTO SERVICE INC. \$631.28; OK AUTOMOTIVE \$414.97; PHARMICHEM, INC. \$288.55; POITRAS, RACHEL \$129.54; RDO TRUCK CENTERS \$473.18; ROUGHRIDER ELECTRIC COOPERATIVE, INC. \$1,929.10; SOUTHWEST WATER AUTHORITY \$57.90; STAPLES CREDIT PLAN \$974.47; STERICYCLE, INC. \$20.00; TAO INTERACTIVE INC. \$314.90; TESKY, LEONARD \$340.84; THE HUB CONVENIENCE STORES, INC. \$96.67; UNIFORM CENTER \$2,309.79; VERIZON WIRELESS \$489.49; WEST RIVER TELECOMMUNICATIONS \$3,551.54; WILMINGTON TRUST NA \$193,037.50; (Check #s 48048-48103) ND JOB SERVICE \$121.32. TOTAL \$259,559.64.

Taylor made a motion to accept the March Sheriff Fees in the amount of \$27,449.39. Folk seconded. All voted aye. Motion carried.

Board reviewed the 911/EM Quarterly Report for January-March, 2023.

Gwyn Bosch %Policy Committee Chairman gave the First Reading of the Mercer County Policy 606 (B) Inclement Weather. Board agreed to postpone this First Reading until the May 3<sup>rd</sup> meeting. This will allow more time for feedback from employees.

Recess 9:55 a.m.

Reconvened 10:00 a.m.

Wolf made a motion to close the bids for the 2023 Motor Grader Bid Letting. Bauman seconded. All voted aye. Motion carried. Road Superintendent Ken Miller opened bids for the 2023 Motor Grader Bid Letting. Two bids were received, one from Butler Cat and one from RDO. Board requested to have State's Attorney Schwarz and Road Superintendent Miller review bids and bring them back to the May 3<sup>rd</sup> meeting for approval from the commission. Miller requested approval for the Purchase Order (PO) request limit to be raised from \$500 to \$1000, due to higher costs. Folk made a motion to approve PO Request limit be increased to \$1000. Bauman seconded. All voted aye. Motion carried.

Miller gave update on flooding and road damages. All damages associated with flooding are being tracked and will be paid for through the Emergency Fund.

Portfolio updates given.

Portfolio updates suspended.

Justin Cancilliere %Hazen Postmaster requested to use the Social Services Building parking lot for setting up PO Boxes so Stanton Residents can receive mail here in town instead of having to go to Hazen Post Office. The building repairs that the Stanton Post Office are taking longer than anticipated. Board members discussed liability issues that may arise if no contract is created. Wolf made a motion to allow the Post Office to use the parking lot pending States Attorney's review. No second heard. Motion failed. It was agreed to have the Post Office send their leasing contract to the States Attorney for review and this item will be put on the Agenda for May 3<sup>rd</sup> meeting.

Portfolio updates were given.

There being no further business the meeting was adjourned at 10:52 a.m. The next regular meeting is scheduled for May 3<sup>rd</sup>, 2023, at 9:00 a.m. in the boardroom of the Mercer County Government Center in Stanton, North Dakota. The meetings can be viewed online at [www.mercercountynd.com](http://www.mercercountynd.com)

Approved: \_\_\_\_\_  
Travis Frey, Chairman

Attest: \_\_\_\_\_  
Carmen Reed, Auditor