

**Mercer County Commission Minutes
May 21, 2025**

The meeting was called to order at 9:00 a.m. by Chairman Gene Wolf. Present were Commissioners Jamee Folk, Rick Bauman, Casey Voigt, Auditor Carmen Reed, and Dan Arens of the Hazen Star. Mark Pierce was absent. Others present during the meeting were Sheriff Terry Ternes, Tax Director Jen Neumiller, States Attorney Todd Schwarz, Treasurer Dawn Grannis, Deputy Auditor Mark Erhardt, Building Supervisor Jim Albers, HR/EM Director Alice Grinsteinner, Moore Engineer Tom Weigel, Trotter Construction Pete Johner, Highway Superintendent Elroy Opp, Assistant Highway Superintendent Dennis Olheiser, PRC Wind Representatives Jason Hanselka and Bonnie Pendergast, Josh Martin, Bill Galvin, Rick Thompson, Michelle Renner, Michelle Sailer, and Shiloh Morast, Pledge of allegiance was said.

Folk moved to approve the amended agenda. Bauman seconded. All voted aye. Motion carried.

Bauman moved to approve the May 7, 2025 meeting minutes as presented.

Voigt seconded. All voted aye. Motion carried.

Tax Director Jen Neumiller presented the following:

- Zoning Case #25-05-01 Carson Moore- Non-Farm Residence- Tract 1 in SE4 in 2-142-88. Folk moved to approve zoning case #25-05-01 as presented. Bauman seconded. All voted aye. Motion carried.
- Temp Use Permit # 654 Mercer County- Scoria Pit- NE4SW4 NW4SE4 26-145-87. Bauman moved to approve Temporary Use Permit #654 as presented. Voigt seconded. All voted aye. Motion carried.
- Vanguard appraisals will start soon and notice letters went out last week to all affected landowners.

Treasurer Dawn Grannis presented more information regarding the State Aid Distribution. Item was placed on next agenda.

HR/EM Director Alice Grinsteinner, requested a motion to rescind the fire band due to the significant precipitation that has been received.

Voigt moved to rescind the Fire Ban. Bauman seconded. All voted aye. Motion carried.

Grinsteinner discussed the vacation/sick leave policies and changes that are needed in order to work with the new Tyler software. Voigt moved to approve the vacation accrual go from hourly to monthly. Bauman seconded. Voigt rescinded his motion. This item was put on the next agenda.

J2 Studio Building Renovation Preliminary Design Quote of \$8,940 was presented and discussed. Folk moved to approve the J2 Studio Preliminary Design Quote as presented. Bauman seconded. All voted aye. Motion carried.

Recessed at 9:54 a.m.

Reconvened at 10:00 a.m.

Highway Superintendent Elroy Opp presented the Roughrider Utility permit #1771 for a boring project on 64th Ave SW, 3 miles west of Beulah. Folk moved to

approve the Roughrider Utility permit #1771 as presented. Voigt seconded. All voted aye. Motion carried.

Tom Weigel with Moore engineering stated that on May 20, 2025 at 9:00 a.m., sealed bids were opened for the CR 24-00-046; chip Seal – Mercer #7, #26, #27 South and Hazen Bay Road (#27 N Alternate) project. A total of 1 bid from Asphalt Technologies Corporation was opened with a base bid amount of \$406,182.75. Asphalt Technologies also the low bid for Alternate A, which consists of 11.6 miles of County Road #27N, at \$418,641.99. Bauman moved to award the base and alternate bids totaling \$824,824.74, to Asphalt Technologies Corporation. Folk seconded. All voted aye. Motion carried.

Pete Johner with Trotter Construction presented the Sakakawea Estates Road project proposal with a quote of \$137,452. Folk moved to approve the proposal as presented with a quote of \$137,452. Voigt seconded. All voted aye. Motion carried.

Bauman moved to approve the Recorder's April revenues of \$4,679.80. Folk seconded. All voted aye. Motion carried.

2026 Budget Schedule was reviewed.

States Attorney Todd Schwarz advised the Board against entering into the A1 Auto Leasing contract.

Portfolio updates were given.

Board reviewed vouchers. Folk moved to approve the bills as presented.

Bauman seconded. All voted aye. Motion carried. The following bills were approved for payment: ARMOR INTERACTIVE \$3,973.29; BAKER, ADAM \$340.00; BRONSON'S MARKETPLACE \$45.48; BUTLER MACHINERY CO \$7,288.94; CHI ST ALEXIUS HEALTH \$419.75; CITY OF GOLDEN VALLEY \$29.75; CITY OF STANTON \$6,395.69; D & E SUPPLY CO INC \$433.86; DAKOTA FIRE EXTINGUISHER INC \$1,155.31; DIRECT MED \$514.00; DIRT PRO SERVICES \$165.00; DONOVAN & KAFFAR PLLP \$5,552.40; DOWNTOWN GAS AND AUTO \$971.00; FARMERS UNION OIL CO \$24,874.00; FARMERS UNION SERVICE ASSOC. LTD \$431.00; FIRESIDE OFFICE SOLUTIONS \$73.05; FLEMMER, RYAN \$14.00; GIERKE, GARY \$51.80; HAZEN HARDWARE HANK \$184.92; HOLIDAY INN FARGO \$297.00; HUSS, REBECCA \$41.03; INFORMATION TECHNOLOGY DEPARTMENT \$3,753.14; JEEPERS SWEEPERS LLP \$2,500.00; KRAUSE SUPER VALU \$67.77; KREBS AUTO BODY LLC \$310.00; LANGUAGE LINE SERVICES \$180.00; LEGEND-AIR LLC \$742.50; MERCER COUNTY HIGHWAY DEPARTMENT \$156.97; MERCER COUNTY TREASURER \$40.00; MIDCONTINENT COMMUNICATIONS \$183.17; NAPA \$10,161.57; ND ASSOCIATION OF COUNTIES \$126.00; ND SURPLUS PROPERTY DIVISION \$587.20; NEUBERGER OIL COMPANY \$8,006.47; North Central International, LLC \$54,301.72; NORTHWEST TIRE AUTO SERVICE INC. \$3,052.36; OFFICE OF ATTORNEY GENERAL \$770.00; POITRAS, RACHEL \$126.00; QUADIENT FINANCE USA, INC. \$1,887.92; QUILL OFFICE PRODUCTS \$126.91; RDO EQUIPMENT CO. \$367.60; REDWOOD TOXICOLOGY LABORATORY \$126.32; ROUGHRIDER ELECTRIC COOPERATIVE, INC \$1,258.69; S & M LAWN SERVICE \$350.00; SAILER, SHANNON \$28.00; SCHEID, RICHARD \$12.60; SCHLENDER, SCOTT \$25.20; SIGN SOLUTIONS \$238.05; Stein's Inc \$449.40; STERICYCLE, INC. \$22.90; THE GARDEN MILL \$101.86; TOMCHUK, BRYAN \$320.00;

TYLER TECHNOLOGIES \$6,740.00; VERIZON WIRELESS \$491.99; VOIGT, CASEY LEE \$266.60; WIEDRICH, WARREN \$203.65; WILMINGTON TRUST NA \$400.00; WORKFORCE SAFETY & INSURANCE \$343.99; PERRY, SHAY \$125.00. (Total: \$152,202.82)

There being no further business the meeting was adjourned at 11:20 a.m. The next regular meeting is scheduled for Wednesday, June 4, 2025, at 9:00 a.m. in the courtroom of the Mercer County Government Center in Stanton, North Dakota. The meetings can be viewed online at www.mercercountynd.com.

Approved: _____
Gene Wolf, Chairman

Attest: _____
Carmen Reed, Auditor