

**Mercer County Commission Minutes  
December 3, 2025**

The meeting was called to order at 8:05 a.m. by Chairman Gene Wolf.

Present were Commissioners Rick Bauman, Jamee Folk, Mark Pierce, Casey Voigt, Auditor Carmen Reed, and Dan Arens of the Hazen Star. Others present during the meeting were Sheriff Terry Ternes, Deputy Auditor Mark Erhardt, HR/EM Director Alice Grinsteinner, City of Beulah Representative Beaver Brinkman, Assistant Highway Superintendent Dennis Olheiser, Highway Department Administrative Assistant Rachel Grimm, RDO Equipment Representatives Scott Owens and Darrell Bauer, Butler Machinery Representative Kasey Erickson, Moore Engineer Tom Weigel, and R & R Properties Representative Rod Schaper.

Pledge of allegiance was said.

Bauman moved to approve the amended agenda. Folk seconded. All voted aye. Motion carried.

Voigt moved to approve the November 19, 2025 meeting minutes as presented.

Bauman seconded. All voted aye. Motion carried.

Beulah City representative Beaver Brinkman presented information regarding the County and City of Beulah Joint Zoning Area on the north end of the Beulah City Limits.

HR/EM Director Alice Grinsteinner presented the updated Holiday Policy. Pierce moved to postpone Holiday Policy actions until next meeting. Folk seconded. All vote aye.

Motion carried. Grinsteinner presented the updated Inclement Weather and Emergency Closing Policy. Folk moved to postpone Inclement Weather Policy actions until next meeting. Bauman seconded. All voted aye. Motion carried.

Voigt made the following resolution, THEREFORE, BE IT RESOLVED that the Mercer County Commission approves the established 7 precincts and set polling locations for the 2026 election cycle as Vote by Mail and the Beulah Civic Center; and authorizes the Mercer County Auditor to establish early vote and absentee ballot precinct as necessary. Folk seconded. All voted aye. Motion carried.

Bauman made a motion to approve the 2026 Election Joint Powers Agreement with the cities and schools as presented. Voigt seconded. All voted aye. Motion carried.

Bauman moved to approve the updated R&R Properties LLP purchase agreement for the .75 acres for \$101,000 as presented. Voigt seconded. All voted aye. Motion carried.

Recessed at 8:51 a.m.

Reconvened at 9:02 a.m.

Assistant Highway Superintendent Dennis Olheiser advised that the Motor Grader bid be awarded to RDO. Bauman moved to approve the awarding of the Motor Grader bid to RDO Equipment. Pierce seconded. All voted aye. Motion carried.

Moore Engineer Tom Moore reviewed the GIS/Land Use Map update and will provide more in-depth information regarding a countywide GIS system in January, 2026.

Portfolio updates were given.

Pierce moved to approve all bills as presented. Folk seconded. All voted aye. Motion carried. The following bills were approved for payment: ADVANCED BUSINESS METHODS \$1,649.40; ANTELOPE CREEK TRUCKING INC \$3,611.25; BIEBER, GERALD \$7.00; BRONSON'S

MARKETPLACE \$5,660.24; CITY OF BEULAH \$98.65; COLE, SHANNON \$32.20; D & E SUPPLY CO INC \$533.60; DANA SAFETY SUPPLY, INC. \$1,721.00; DISCOUNTELL, LLC \$395.00; ELECTRONIC COMMUNICATIONS INC \$1,396.04; ESLINGER, MIKE \$7.00; GRINSTEINER, ALICE \$913.70; HAFNER, KEVIN \$23.80; HAZEN HARDWARE HANK \$68.12; KRAUSE SUPER VALU \$53.49; MERCER COUNTY HIGHWAY DEPARTMENT \$1,625.56; MERCER COUNTY TREASURER \$4,729.69; MONTANA DAKOTA UTILITIES \$79.44; NAPA \$1,135.35; ND ASSOCIATION OF COUNTIES \$66,074.22; ND SECRETARY OF STATE \$36.00; NEUBERGER OIL COMPANY \$5,378.13; North Central International, LLC \$10,632.02; NORTHWEST TIRE AUTO SERVICE INC. \$13,987.78; OFFICE OF ATTORNEY GENERAL \$45.54; POITRAS, RACHEL \$64.51; PRO FORMS \$169.42; QUILL OFFICE PRODUCTS \$101.96; R & R Properties LLP \$101,000.00; RDO EQUIPMENT CO. \$30,366.09; RENNER, CHRIS \$1.40; RUD PROPANE LLP \$3,593.85; STROUP INSURANCE & REALTY \$50.00; SWANSTON EQUIPMENT \$13,500.00; THE BEACON \$668.15; THE HUB CONVENIENCE STORES, INC. \$125.45; THE RADAR SHOP INC. \$622.00; TRAFFIC SAFETY SERVICES INC. \$10,849.30; TRUENORTH STEEL \$3,902.60; TYLER TECHNOLOGIES \$1,740.00; VERIZON WIRELESS \$84.46; VOIGT, CASEY LEE \$282.40; VOLK, GINGER R. \$524.02; WEST RIVER EQUIPMENT \$11,000.00; WEX BANK \$2,667.76; WOLF, GENE \$207.50 (TOTAL: \$301,415.09)

There being no further business the meeting was adjourned at 9:48 a.m. The next regular meeting is scheduled for Wednesday, December 17, 2025, at 9:00 a.m. in the boardroom of the Mercer County Government Center in Stanton, North Dakota. The meetings can be viewed online at [www.mercercountynd.com](http://www.mercercountynd.com).

Approved: \_\_\_\_\_  
Gene Wolf, Chairman

Attest: \_\_\_\_\_  
Carmen Reed, Auditor